

**Minutes of the Meeting of the COMMUNITY AND WELLBEING COMMITTEE held
on 19 January 2021**

PRESENT -

Councillor Barry Nash (Chair); Councillor Hannah Dalton (Vice-Chair); Councillors Kate Chinn, Christine Cleveland, Bernice Froud, Luke Giles, Christine Howells, Julie Morris, Phil Neale and Peter Webb

Officers present: Damian Roberts (Chief Operating Officer), Rod Brown (Head of Housing and Community), Ian Dyer (Head of Operational Services), Mark Shephard (Head of Property and Regeneration), Brendan Bradley (Chief Accountant), Samantha Whitehead (Streetcare Manager), Teresa Wingfield (Senior Accountant), Sarah Keeble (Democratic Services Officer) and Tim Richardson (Committee Administrator)

12 QUESTION TIME

No questions had been submitted or were asked by members of the public.

13 DECLARATIONS OF INTEREST

The following declarations were made in relation to items of business at the meeting:

Fees and Charges Report

Councillor Christine Cleveland: In the interests of openness and transparency, Councillor Christine Cleveland declared that she is an allotment holder.

Councillor Julie Morris: In the interests of openness and transparency, Councillor Julie Morris declared that she is an allotment holder.

14 MINUTES OF THE PREVIOUS MEETING

The Committee agreed that the Minutes of the Meeting of the Committee held on 6 October 2020 and Minutes of the Special Meeting on 16 November 2020 were a true record and authorised the Chair to sign them.

15 CAPITAL PROGRAMME 2021/22

The Committee received a report summarising the proposed 2021/22 capital programme and a provisional programme for 2022-24. The Committee's approval was sought for the programme to be submitted to Council in February 2021.

The Committee received a verbal introduction from the Senior Accountant.

The following matters were raised by the Committee:

- a) **New drainage system:** Members noted the proposed new drainage system. Following a question from a Member, the Officer confirmed that all pitches would continue to be maintained as they always have been. The Officer noted that if the new drainage scheme is agreed, the standards can be continued as usual without any issues.

Following consideration, the Committee unanimously resolved:

- (1) **to submit the capital programme for 2021/22 as identified in section 4 of the report to the Council for approval on 16 February 2021;**
- (2) **to confirm that it supported all of the schemes included in the provisional programme for 2022-24 as identified in section 4 of this report;**
- (3) **to note that:-**
 - (a) **schemes subject to external funding from Disabled Facilities Grants only proceed when funding has been received;**
 - (b) **schemes for 2022-24 are provisional pending an annual review of funds available for capital investment.**

16 FEES AND CHARGES REPORT

The Committee received a report recommending fees and charges for which this Committee is responsible, with the new charges being effective from 1 April 2021.

The Committee received a verbal introduction from the Head of Property and Regeneration.

Following consideration, the Committee unanimously resolved to:

- (1) **Authorise the Chief Finance Officer to vary fees and charges for items generating income under £1,000 per annum and/or for one-off services or items;**

And, subject to the approval of Council:

- (2) **Agree the fees and charges for 2021/22 as set out at Annex 1.**

17 REVENUE BUDGET REPORT 2021/2022

The Committee received a report setting out budget estimates for income and expenditure for Community & Wellbeing services in 2021/22.

The Committee received a verbal introduction from the Finance Officer.

The following matters were raised by the Committee:

- a) **Community Centre meals:** Members noted the proposed change to buying pre-prepared meals from making them from scratch. Following a question from a Member, the Officer noted that they will take on-board Committee guidance and have a discussion with kitchen staff to ensure that the quality and enjoyment of the service is not compromised in coming to a decision.
- b) **Parks:** Members noted the important role that parks have played in the well-being of local residents, and increase in both pedestrians and dog-walkers. The Officer noted that a number of small wheelie bins lined with clear bags were recently distributed throughout Nonsuch Park to help eliminate the issues with dog waste.

Following consideration, the Committee resolved with 8 Members voting for, 1 Member voting against and the Chair not voting to:

- (1) **Recommend the 2021/22 service estimates for approval at the budget meeting of Full Council in February 2021;**
- (2) **Confirm the savings options set-out in section 6 for inclusion in the 2021/22 and 2022/23 budget estimates, to mitigate the council's projected budget gap.**

The meeting began at 7.30 pm and ended at 8.15 pm

COUNCILLOR BARRY NASH (CHAIR)